



**DISCLOSURE AND AGREEMENT
SHARING RECORDS WITH ANOTHER GOVERNMENTAL ENTITY**

Division of _____
160 East 300 South
Box _____
Salt Lake City, Utah 84114-_____

Name of Requesting Governmental Entity: _____

Request attached:

Date:

The records requested have been classified and therefore are under certain restrictions with respect to disclosure. These classifications and restrictions are as follows:

The records are classified as **private**, pursuant to Utah Code Ann. § 63G-2-302. Access is restricted, pursuant to § 63G-2-202(1), to:

- (a) the subject of the record;
- (b) the parent or legal guardian of an unemancipated minor who is the subject of the record;
- (c) the legal guardian of a legally incapacitated individual who is the subject of the record;
- (d) any other individual who has a power of attorney from the subject of the record; submits a notarized release from the subject of the record or his legal representative dated no more than 90 days before the date the request is made; or if the record is a medical record described in Subsection 63G-2-302(1)(b), and the requester is a health care provider, as defined in Section 26-33a-102, if releasing the record or information in the record is consistent with normal professional practice and medical ethics; or
- (e) any person to whom the record must be provided pursuant to a court order.

The records are classified as **controlled**, pursuant to Utah Code Ann. § 63G-2-304. Access is restricted, pursuant to § 63G-2-202(2), to:

- (a) a physician, psychologist, or certified social worker, insurance provider or agent, or a government public health agency upon submission of a notarized release from the subject of the record that is dated no more than 90 days prior to the date of the request and a signed acknowledgement of the terms of disclosure; or
- (b) any person to whom the record must be provided pursuant to a court order.

The records are classified as **protected**, pursuant to Utah Code Ann. § 63G-2-305. Access is restricted, pursuant to § 63G-2-202(4), to:

- (a) the person who submitted the information;
- (b) any other individual who has a power of attorney or a release dated no more than 90 days before the request from all whose interests were sought to be protected by the protected classification; or
- (c) any person to whom the record must be provided pursuant to a court order.

DIVISION OF _____

Title:

Date:

SEE REVERSE

MAILING CERTIFICATE

I hereby certify that on the ____ day of _____, _____, a true and correct copy of the foregoing **DISCLOSURE AND AGREEMENT** was sent first class mail, postage prepaid, to the requester at the following address indicated on the Request for Record(s):

Signature & Title:

Date:

COMPLIANCE AGREEMENT AFFIDAVIT

I hereby certify that the requesting governmental entity and its employees and agents will abide by the restrictions on access set forth unless a statute, federal regulation, or interstate agreement otherwise governs the sharing of the record or record series.

(Signature)

Date:

(Please type or print title)

STATE OF _____)

} ss.

COUNTY OF _____)

SUBSCRIBED to before me this _____ day of _____, _____.

(Seal)

NOTARY PUBLIC

Commission Expires:

NOTE: Pursuant to Utah Code Ann. § 63G-2-206(5), before the Division may release nonpublic records to another governmental entity it must inform the recipient of the record classification(s) and accompanying restrictions, and if the recipient is not subject to GRAMA, obtain the recipient's written agreement to abide by GRAMA's restrictions upon access, unless a statute, federal regulation or interstate agreement otherwise controls.