



**State of Utah**  
**Department of Commerce**  
**Division of Corporations & Commercial Code**  
**In-House Order Form**  
 \*\*\*\*\*bqtrqt cvkqpi0ncj 0 qx\*\*\*\*\*

**Pick Up (customer will be emailed when ready)**  
**Mail**  
**Expedite (2 business days: additional \$75 per document)**  
**Regular Service (7-10 business days)**

**Submitter's Information**

Individual's name: \_\_\_\_\_  
 Company/Firm name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip Code: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

**If different than the submitter's info Mail to:**

Individual's name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip Code: \_\_\_\_\_  
 FedEx - customer must provide a prepaid label  
 UPS - customer must provide a prepaid label

**Check the box if you are taking the ordered document(s) to the Lt. Governor's office for an Apostille. Please specify the destination country: \_\_\_\_\_**

Qty	Services Requested	Explanation/Comments
	Certified Copy of: Articles    Amendments    Annual Reports    Mergers    Entire File	
	Certificate of Existence/Registration (DBA)    For a <b>Long Form</b> Cert of Existence please check here	
	Certificate of Status ( <i>Only for Expired Entities</i> )	
	Certificate of Fact stating Principals	
	Certificate of Fact stating:    Merger    Conversion    Name Change	
	Photo copies (Non-Certified)	
	Letter of Non-Existence (Not Registered Business Name)	
	Other	

Entity Number	Business Name