

Military and Public Assistance Request for Fee Waiver

 Initial Application Fees

 Renewal Application Fees

APPLICANT INFORMATION

Full Legal Name: _____
First Middle Last

SSN:* _____ Date of Birth: _____
* If you don't have a social security number, please see instructions below.

Phone: (____) _____ – _____ Email: _____
Note: All Division notices and communication will be sent to this email.

Please select one:

- I am a United States citizen or a non-citizen of the United States who is lawfully present.
- I am a foreign national not physically present in the United States.
- None of the above, please explain: _____

Driver License or State ID Card: _____
State of Issue License Number Expiration Date

NOTE: If you do not hold a US Driver License or a US State ID, you must present a legible copy of your current and valid government issued document(s) showing evidence of lawful presence in the United States.

WAIVER TYPE

- MILITARY SERVICE** Applicants/Licensees on full-time active service with a branch of the US armed forces, including full-time active duty with the National Guard or reserve component of the armed forces.
 ► Attach copy of Military Active Duty or Deployment order
- PUBLIC ASSISTANCE** Applicants/Licensees enrolled in one of two programs administered by the Utah Department of Workforce Services: (a) [Family Employment Program](#); or (b) [General Assistance](#).
 ► Attach copy of Public Assistance letter from Division of Workforce Services.

OATH & AFFIDAVIT

I affirm the truthfulness of the information provided in this form, and certify that I meet the waiver requirements in [Utah Code § 58-1-301.3](#). I understand it may be considered unlawful conduct under the Utah Code, punishable by a fine and other disciplinary action, if I willfully or deliberately misrepresent or omit a material fact when applying for a license.

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signature of Applicant: _____ Date: _____

Your application, including this form, is classified as a public record and may be available for inspection by the public, except with regard to the release of information, which is sub-classified as controlled, private, or protected under the Government Records Access and Management Act or restricted by other law.

** If you do not have a valid Social Security number, you must submit your ^oIndividual Taxpayer Identification Number (ITIN), ^oAlien Registration Number (A-number), or ^oa copy of an unexpired government issued passport from your country of residence and an intent-to-hire letter from a Utah based employer ([Utah Admin. Code § R156-1-301](#)). Submission of the above documents may require additional documents to demonstrate lawful presence ([Utah Code § 63G-12-402 \(3\)\(k\)](#)).*

PRIVACY NOTICE

The information you provide on this form will be used to determine your eligibility for a license, registration, or certification in Utah. Failure to provide complete information as requested will result in the denial of your request as incomplete.

Information provided in this form is retained in accordance with state record retention laws. For specific information about the records retention for this form, please visit <https://dopl.utah.gov/records>.

To comply with legal and regulatory requirements, we may share limited information about your license, registration, or certification with authorized parties. This may include government agencies, national databases, and contracted vendors. Shared information may include issue date, status, expiration date, disciplinary actions, and your name or other direct identifiers.

We may also share aggregated and de-identified data (e.g., education levels, exam pass rates, length of licensure, etc.) with relevant stakeholders for data analysis and reporting purposes.

ACKNOWLEDGEMENT:

Your signature acknowledges receipt of this information.

Authorized Signature: _____ Date: _____