



## COMPETENCY BASED LICENSING OR SUBSTANTIALLY SIMILAR & UNLICENSED

### FORM INSTRUCTIONS

This form is for individuals who have received their education or training outside of Utah and do not meet the requirements for licensure endorsement. Please note that filling out this form does not mean you are applying for a license. Instead, it helps the Division of Professional Licensing (DOPL) evaluate your eligibility to take the theory, practical, and law and rule examinations required for obtaining a Journeyman Electrician license.

There are two ways to qualify for these examinations:

- 1. Education and Experience Pathway:** Complete all three pages of this form. This also requires you to provide documentation of both formal education and relevant work experience.  
Education outside of Utah must meet minimum equivalency of 576 contact hours **OR** 24 college credit hours. The applicant must demonstrate having at least 11/14 (75%) topics covered, with at least an identified lesson objective or course title. Courses may not be 100% online and must include **HANDS-ON** instruction.
- 2. Experience Only Pathway:** Complete pages 3 and 4 of this form. This requires proof of substantial relevant work experience.  
A minimum of 50% of work hours must be, and a Maximum of 75% of work may be from Major Classification Work Experience (page 3), the remainder of the necessary work hours must be from Minor Classification Work Experience (page 4).

**To qualify for the examination, applicants must have:**

- ▶ 16,000 hours of qualified work experience  
**OR**
- ▶ 576 education contact hours or (24 college credit equivalent) to education hours and 6000 hours of qualified work experience (8,000 hours required for licensure)

In either case, *you must submit additional documentation*, such as transcripts, diplomas, or letters of reference, to support the information you provide on this form.

If DOPL finds any gaps in your qualifications, you may be able to address these by completing coursework at an approved institution or by enrolling in an approved apprenticeship program. DOPL may also determine you qualify for a shortened apprenticeship period based on your documentation. After your qualifications are assessed and confirmed,

Once you successfully complete all required exams, contact DOPL – Bureau 5 at [b5@utah.gov](mailto:b5@utah.gov), regarding applying for a Journeyman Electrician's License.

*Upon completing this form, please print it and email it to [b5@utah.gov](mailto:b5@utah.gov).*

*If you have been denied a license, received disciplinary action on your license, lost a citation hearing, or have otherwise been adversely impacted by a decision from one of the Divisions at the Utah Department of Commerce, you may request agency review of that decision by the Department's Executive Director. The Executive Director could uphold, reverse, or modify the Division's decision, or might return the case to the Division for further consideration.*

*For more information about **Agency Review**, please email [b5@utah.gov](mailto:b5@utah.gov)*



## Formal & Equivalent Education

### APPLICANT INFORMATION (TO BE COMPLETED BY THE APPLICANT)

Full Legal Name: \_\_\_\_\_  
First Middle Last

### EDUCATION PATHWAY

Education outside of Utah must meet minimum equivalency of 576 contact hours **OR** 24 college credit hours. The applicant must demonstrate having at least 11/14 (75%) topics covered, with at least an identified lesson objective or course title. Courses may not be 100% online and must include **HANDS-ON** instruction.

If you are not using formal education to qualify, you may skip this page.

<b>CONSTRUCTION MATH</b>	Course Title: _____ Contact Hours _____ or College Credit Hours: _____
<b>CONSTRUCTION SAFETY</b>	Course Title: _____ Contact Hours _____ or College Credit Hours: _____
<b>ELECTRICAL SAFETY</b>	Course Title: _____ Contact Hours _____ or College Credit Hours: _____
<b>CONDUIT BENDING</b>	Course Title: _____ Contact Hours _____ or College Credit Hours: _____
<b>DC THEORY</b>	Course Title: _____ Contact Hours _____ or College Credit Hours: _____
<b>NATIONAL ELECTRIC CODE</b>	Course Title: _____ Contact Hours: _____ or College Credit Hours: _____
<b>VOLTAGE DROP</b>	Course Title: _____ Contact Hours _____ or College Credit Hours: _____
<b>AC THEORY</b>	Course Title: _____ Contact Hours _____ or College Credit Hours: _____
<b>TRANSFORMER THEORY</b>	Course Title: _____ Contact Hours _____ or College Credit Hours: _____
<b>ELECTRICAL MOTORS</b>	Course Title: _____ Contact Hours _____ or College Credit Hours: _____
<b>CONTROL CIRCUITRY &amp; LOGIC</b>	Course Title: _____ Contact Hours _____ or College Credit Hours: _____
<b>GROUNDING &amp; BONDING</b>	Course Title: _____ Contact Hours _____ or College Credit Hours: _____
<b>RESIDENTIAL WIRING</b>	Course Title: _____ Contact Hours _____ or College Credit Hours: _____
<b>BLUEPRINT READING</b>	Course Title: _____ Contact Hours _____ or College Credit Hours: _____

**TOTAL HOURS** \_\_\_\_\_

OF 14 REQUIRED COURSES.



## UTAH DEPARTMENT OF COMMERCE

Division of Professional Licensing

### Work Experience—Major Classification

A minimum of 50% of work hours must be, and only a maximum of 75% of work may be from **Major Classification Work Experience**, the remainder of the necessary work hours must be from Minor Classification Work Experience on the following page.

#### APPLICANT INFORMATION

Full Legal Name: \_\_\_\_\_  
First Middle Last

#### EMPLOYMENT INFORMATION

Name of Establishment: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

#### MAJOR SKILLS CLASIFICATIONS

Please list the experience hours, obtained from the above employer, for each of the Accepted Major Classifications listed below.

\_\_\_\_\_ Cable Tray installation  
\_\_\_\_\_ Conductors & Cables  
\_\_\_\_\_ Conduit Raceway Systems  
\_\_\_\_\_ EV Charging Systems  
\_\_\_\_\_ Floor Duct Installation  
\_\_\_\_\_ Install Services / Switchboards & Panels  
\_\_\_\_\_ Installing Process Control Systems  
\_\_\_\_\_ Installing/Splicing/Terminating  
\_\_\_\_\_ Lighting System Installation  
\_\_\_\_\_ Motor (Installation & Termination of Power to Motors)  
\_\_\_\_\_ Project Layout & Planning  
\_\_\_\_\_ Testing & Troubleshooting Circuits  
\_\_\_\_\_ Underground Installations  
\_\_\_\_\_ *Total of hours reported above*

**Total Accepted Major Classifications experience hours obtained through this employer** \_\_\_\_\_

Candidates with education outside of Utah that meets a minimum equivalency of 576 contact hours or 24 college credit hours in at least 11/14 (75%) topics covered on page 2, must have a **MINIMUM of 3,000 Major Classifications experience hours**.

Candidates without the minimum equivalency education, must have a **MINIMUM of 6,000 Major Classifications experience hours**.



## Work Experience—Minor Classification

Recognized Minor Classification Work Experience

### APPLICANT INFORMATION

Full Legal Name: \_\_\_\_\_  
First Middle Last

### EMPLOYMENT INFORMATION

Name of Establishment: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### MINOR SKILLS CLASSIFICATIONS

Please list the experience hours, obtained from the above employer, for each of the Accepted Major Classifications listed below. Please note the hour restrictions.

- \_\_\_\_\_ Installing Security Systems (Limited to 25% of required hours.)
- \_\_\_\_\_ Installing Sound & Communication Systems (Limited to 25% of required hours.)
- \_\_\_\_\_ Installing & Terminating Transformers (Limited to 25% of required hours.)
- \_\_\_\_\_ Installing Alternative Energy Systems. (Limited to 50% of required hours.)
- \_\_\_\_\_ Installing Fiber Optic Cable (Limited to 25% of required hours.)
- \_\_\_\_\_ Welding & Brazing (Limited to 10% of required hours.)
- \_\_\_\_\_ Service & Maintenance Work (Limited to 50% of required hours.)
- \_\_\_\_\_ Safety Services (Limited to 10% of required hours.)
- \_\_\_\_\_ Control Wiring [Motor, Lighting, Fire Alarm, PLC, Under 50v] (Limited to 25% of required hours.)
- \_\_\_\_\_ Total of hours reported above

Total Accepted Minor Classifications experience hours obtained through this employer \_\_\_\_\_

### ATTESTATION:

I certify that to the best of my knowledge, the information contained in this form and all supporting document(s) are true and correct. This form discloses all material facts regarding my education and/or work experience listed.

**I declare under criminal penalty under the law of Utah that this application is true and correct.**

Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*For Office Use Only*

Courses /14 hrs ~ Combined Exp.



## PRIVACY NOTICE

The information you provide on this form will be used to determine your eligibility for a license, registration, or certification in Utah. Failure to provide complete information as requested will result in the denial of your request as incomplete.

Information provided in this form is retained in accordance with state record retention laws. For specific information about the records retention for this form, please visit <https://dopl.utah.gov/records>.

To comply with legal and regulatory requirements, we may share limited information about your license, registration, or certification with authorized parties. This may include government agencies, national databases, and contracted vendors. Shared information may include issue date, status, expiration date, disciplinary actions, and your name or other direct identifiers.

We may also share aggregated and de-identified data (e.g., education levels, exam pass rates, length of licensure, etc.) with relevant stakeholders for data analysis and reporting purposes.

## ACKNOWLEDGEMENT:

Your signature acknowledges receipt of this information.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_