

Registered Utah Handyman Application to:
 Change Name **Add a DBA**

LICENSEE INFORMATION

Handyman Business Name: _____
*Note: If you are a Sole Proprietor, this is your full legal name.

Utah Handyman Registration Number _____

Current DBA(s) if applicable: _____

IRS Employee ID Number (EIN): _____
*Note: If this EIN does not match what is on file with the Division, you may be required to apply for a new license.

Phone: (_____) _____ – _____ Email: _____

The above-named registrant is an Entity registered with the Utah Division of Corporations, and we are requesting a name change. *(Verify that you have met one of the following requirements.)*

New Name for Legal Business Entity: _____

- We have attached a copy of the Articles of Amendment filed with the Utah Division of Corporations which verifies the name change.
~OR~
- We have attached a copy of the Articles of Conversion filed with the Utah Division of Corporations which verifies the name change and conversion of the form of entity registered.

We are requesting that a DBA name be added to our handyman registration records. *(Verify that you have met both of the following requirements.)*

New DBA Name: _____

- We have provided a copy of the DBA Registration filed with the Utah Division of Corporations;
~AND~
- We have verified that the owner(s) of the DBA named on the DBA Registration is the handyman to which the license was originally issued. *(If a different Business entity or person owns the DBA than the original handyman registration, a new handyman application is required.)*

NOTE: We often find that an application to change a name is in fact an attempt to transfer a registration to a different person or entity, who/which is required to apply for a new registration. Registrations are not transferable between persons or entities. (See *Utah Administrative Code § R156-55a-311*). An application for name change will be denied if the new name is actually a different person or entity than to whom the handyman registration was originally granted. An application for a DBA will be denied if the DBA is owned by a different person or entity than to whom the handyman registration was originally granted. Please carefully read the requirements listed. The name change will be processed and updated in our files for your handyman registration, and an updated copy sent by email, at no charge. If you want a physical copy of your handyman registration with the new name sent by mail, please include \$10.00 payment for a duplicate registration.

I hereby verify that the request for name change is in fact a change of name only and not a new entity.

Signature of Authorized Signer: _____ Date: _____

Printed Name and Position of the Authorized Signer: _____

Return completed application to:

In-person or via express delivery:
 Division of Professional Licensing
 Heber M Wells Building, 1st Floor Lobby
 160 E 300 S
 Salt Lake City, UT 84111

U.S. Postal Service:
 Division of Professional Licensing
 P.O. Box 146741
 Salt Lake City, UT 84114-6741

Via email:
 b4@utah.gov