



Department of Commerce

Division of Real Estate

How to Submit Your Instructor Application:

Follow these steps to submit your application for the **Real Estate** or **Appraiser Instructor** license:

1. Log In or Create an Account

Navigate to the [MyLicenseOne portal](#). Log in if you already have an account created. If you have not created an account, [instructions are available here](#):

2. Start a New Application

Once logged in, look on the right-hand side of the page under the "New Applicants" section and select "Apply."

3. Select Your Application Type

Under the prompt *"How can we help you today?"*, select "Apply for a new license/registration" and click Next.

4. Choose Another Profession

In the *"Application Section"* dropdown menu, select "Apply for a new license/registration in another profession" and click Next.

5. Select the Instructor License

In the *"Other Profession Application Selection"* menu, select "Real Estate and Appraiser Instructor" and click Next.

6. Proceed

Click "Start Application" and proceed to fill out the rest of your application.